

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MAY 26, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 26, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on May 12, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes. Motion carried 3-0.

BLOCK OFF PARKING SPACES

Jeff Siebert with Clean Cut Painting LLC said he will be power washing and painting the Reflections building located at 11th and Main Streets. Because he will be using and moving a lift, Siebert asked permission to block off parking spaces on Main Street in front of the building and on 11th Street by the north side of the building while this work on the building is being done. Work will begin on Tuesday, May 26 or Wednesday, May 27 and it should take about two weeks.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit Mr. Siebert to block off parking spaces as needed on Main and 11th Streets when painting and power washing the building. Motion carried 3-0.

WORK-BASED LEARNING PROGRAM INTERN

City Engineer Chad Hurm requested permission to be part of a Dubois County Work-Based Learning program. A Northeast Dubois High School student interested in civil engineering would serve as an intern in the City of Jasper engineering department. The intern would work approximate 70 hours during the month of June and would not receive pay.

This type of internship is for college-bound students to develop a better understanding of what a specific professional career entails.

Hurm requested permission to take part in this program as an unpaid intern sponsor.

A motion was made by Timothy Bell and seconded by David Prechtel to allow an unpaid intern with the Dubois County Work-Based Learning program to work in the engineering department. Motion carried 3-0.

REPORTS

City Engineer Chad Hurm gave an update for several projects. He said it will take about a week to do the city hall parking lot project, weather permitting. The drive-thru portion is completed and should open this Tuesday afternoon, May 26 or Wednesday, May 27.

Hurm will be getting quotes for pavers for the labyrinth project.

Phase 2 of the storm water initiative (Golden Acres) is proceeding. Bids will be opened on June 8th. The Worrell Drive project meeting is scheduled for Wednesday, May 27.

Street Commissioner Raymond Eckerle reported the areas that are being milled and paved. He also reported the sidewalk along 5th Street between Mill and Anderson Streets has been removed. The sidewalk is being replaced.

Fire Chief Kenneth Hochgesang distributed copies of the code enforcement report as well as the fire department fuel and maintenance report.

Mayor Seitz acknowledged receipt of the monthly police activity report.

Police Chief J. Michael Bennett gave an update on the hiring process for a police officer. After many applicants had the physical, agility, and aptitude testing, it was narrowed down to thirteen applicants. Background checks are being done on the thirteen applicants.

Bennett reported that this Friday at 2:00 p.m. central time, Brent Duncan will graduate from the Evansville police academy.

REJUVTEC QUOTE

Street Commissioner Raymond Eckerle presented a quote from Dustmasters Inc dba Rejuvtec, a sole source provider, to apply an asphalt

rejuvenating agent to approximately 71,460 square yards on approximately 25 City streets for \$1.07 per square yard. The total rejuvtec base quote is \$76,462.20. Eckerle said this method of asphalt and pavement preservation was applied to some City street in 2009, 2013, and 2014 with satisfactory results.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit the street department to proceed with Rejuvtec at \$1.07 per square yard for approximately 71,460 square yards for a base quote of \$76,462.20. Motion carried 3-0.

CLOSURES

Street Commissioner Raymond Eckerle said when they work on two different storm sewer projects, they will need to close a street and an alley. The Street Department will close 14th Street from Emily Street to Altmeyer Road and the alley near Soliga Street between 8th and 9th Streets.

A motion was made by Timothy Bell and seconded by David Prechtel to close 14th Street from Emily Street to Altmeyer Road and in the near future close the alley on Soliga Street between 8th and 9th Streets. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: M Chung Li
Location: 1324 Robert Street

Owner: Jacqueline Bolton
Location: 529 W. 9th

Owner: Southern Indiana Property Group
Location: 525 W. 9th

Owner: David Brouhger
Location: 1049 W. Edward Street

Owner: C K Wolfe LLC
Location: 306 Clay Street

Owner: Thomas and Necita Apple
Location: 315 N Truman

Owner: Michael McLemore
Location: 349 W Sixth

Owner: Jeff Lomax and Anne Tangeman
Location: 421 W 9th

Owner: Robert and Mary Jane Durcholz
Location: Truman Road

Owner: Herbert and Mary Ann Schwenk trust
Location: Second Street

Owner: James and Elizabeth Miller
Location: 4075 Wilhelm Strasse

Owner: Joan Ledene
Location: W 31st Street

Owner: Zhang and Yan Ru
Location: 220 E 17th

Owner: Edwin Schnarr Trust
Location: 4545 Baden Strasse

Owner: Thomas Dahlen
Location: 1340 Dewey

Owner: Dahlia Dunn
Location: 487 N Truman

Owner: Gregg and Michelle Dunn
Location: 2627 Brosmer

Owner: Jamin Quinn
Location: 1442 Park Street

JASPER CHAMBER OF COMMERCE CONTRACT

City Attorney Renee Kabrick presented a contract for services between the City of Jasper and the Jasper Chamber of Commerce for 2015. This is an annual contract for \$4,000.00 for multiple services plus membership dues.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the annual Jasper Chamber of Commerce agreement with the City. Motion carried 3-0.

AMEND CITYVISIONS CONTRACT

At the April 28, 2015 meeting, a professional services agreement between the City of Jasper and CityVisions Associates and Gamble & Associates for \$28,800 for services and fees for certain studies for the former Hoosier Desk building was approved.

City Attorney Renee Kabrick asked the board to approve amending this contract to include the expense reimbursement provision for an amount not-to-exceed \$2,880. She explained that the original agreement failed to take into

consideration the previously negotiated terms regarding expense reimbursement. This provision is in other contracts between the City and CityVisions.

A motion was made by Mayor Seitz and seconded by Timothy Bell to correct the CityVisions contract to add the expense reimbursement provision. Motion carried 3-0.

BROOKSTONE III

City Engineer Chad Hurm said the developer for Brookstone III has completed curb work and reconstructed the turn around. The base coat and patch work did not get completed the by May 9th deadline. City Attorney Renee Kabrick said they met with the developer and discussed the paving deadlines. The developer has been informed that if the paving is not started by the end of the week, the City will call in the letter of credit which expires June 1, 2015. If the work is started this week, Kabrick asked the Board to extend the letter of credit until the work is completed and inspected by the City.

A motion was made by Mayor Seitz and seconded by David Prechtel to allow the letter of credit to be extended if J.H. Rudolph and Company starts the work in Brookstone III before June 1, 2015. Motion carried 3-0.

JASPER CABINET PROPERTY

City Attorney Renee Kabrick said the owner of the former Jasper Cabinet property had until May 15 to clean up the property around the building by doing such things as mowing and cleaning up and removing debris and fallen roofing. The owner has begun the process and has given Kabrick invoices the owner received for some of the cleanup costs. This week he has significantly more work that has to be done. Kabrick said the City gave the owner a deadline of July 1 to repair or replace windows and secure the building from entry.

CITY HALL PARKING LOT CHANGE ORDER

At the May 12, 2015 meeting, the board approved a change order for the city hall parking lot project. The charge order was for a deduct of \$969.25. City Engineer Chad Hurm said the correct amount for the change order is a deduct of \$919.50. The revised contract amount after the change order is \$57,025.00. Hurm asked the board to approve the correct change order amount.

A motion was made by Mayor Seitz and seconded by Timothy Bell to revise the original contract amount of \$57,944.50 less the deduct change order of \$919.50 for a revised contract amount of \$57,025.00. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:33 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 9th day of June, 2015.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer